

Chemical Transportation Advisory Committee

Guidelines For Outreach Recommendations

This is an internal document pertaining to an effort by the Chemical Transportation Advisory Committee in support of the U.S. Coast Guard, and it's desire to have the marine transport community benefit from the task groups projects.

Purpose:

In order to provide the widest benefit of completed CTAC task projects to identified target audience, both public and private, an outreach program will be employed.

Definitions:

Means of delivery - a process, program, publication or other similar method of communicating.

Outreach - an established element of all task projects whereby CTAC determines the viability, the means of delivery, the target audience and the resources to communicate the results of a task project.

Target audience - a listing of individuals and/or groups identified as the (potential) outreach recipients.

Task project - an officially assigned task of the CTAC and/or a subcommittee.

General requirements:

In accordance with the purpose of this program, task projects undertaken by CTAC or elements thereof will for the purpose of communicating the results of completed task projects; be evaluated pursuant to the requirements herein to ensure outreach is realized to the fullest extent possible.

Specific requirements:

Each task project will be assessed in accordance the current outreach guidelines and work sheet, which shall be made part of each project submission. All elements of the work sheet must be completed so that it is clearly understood who will be communicated with and by what means and for how long.

A specific outreach project must be titled the same as it's sponsoring task project.

The subject matter of the task project being developed should be the primary factor used in determining the target audience.

A proposed outreach program must be approval by the full CTAC and accepted by USGC before any action is taken

This process must be reviewed by CTAC for continued use every two years.

Approval Date _____

CTAC Chair _____

**Chemical Transportation Advisory Committee
Outreach Recommendation Work Sheet**

Task Title:

Description of Task:

Is an outreach effort required for this task project? [] Yes [] No

Means of Delivery: *(check all that apply)*

- | | |
|--|--|
| 1. <input type="checkbox"/> Regulatory change | 7. <input type="checkbox"/> Hazardous Cargo Bulletin article |
| 2. <input type="checkbox"/> NVIC | 8. <input type="checkbox"/> Proceeding article |
| 3. <input type="checkbox"/> Coast Guard Guidelines | 9. <input type="checkbox"/> Presentation |
| 4. <input type="checkbox"/> Standards | 10. <input type="checkbox"/> USCG Industry Day |
| 5. <input type="checkbox"/> ISGOTT | 11. <input type="checkbox"/> Other, specify |
| 6. <input type="checkbox"/> Tank Ship Safety Guide | |
-
-
-

Duration:

- ☐ One time ☐ On going ☐ Specified time period _____
- ☐ Other, specify, _____

Target audience: *(check all that apply and show means of delivery for each)*

- | | | |
|-------------------------------------|---------------------------------|---|
| <input type="checkbox"/> AAPA | <input type="checkbox"/> NACD | <input type="checkbox"/> USCG FEDERAL ADVISORY COMMITTEES |
| <input type="checkbox"/> ABS | <input type="checkbox"/> NALA | SPECIFY _____ |
| <input type="checkbox"/> AWO | <input type="checkbox"/> NITL | <input type="checkbox"/> VOHMA |
| <input type="checkbox"/> CCA | <input type="checkbox"/> NFPA | <input type="checkbox"/> OTHER, SPECIFY _____ |
| <input type="checkbox"/> CCC | <input type="checkbox"/> NPRA | _____ |
| <input type="checkbox"/> CGA | <input type="checkbox"/> NVOCC | _____ |
| <input type="checkbox"/> CSA | <input type="checkbox"/> OCIMF | _____ |
| <input type="checkbox"/> DGAC | <input type="checkbox"/> PMAA | |
| <input type="checkbox"/> IMO | <input type="checkbox"/> PSA | |
| <input type="checkbox"/> INTERTANKO | <input type="checkbox"/> SIGTTO | |
| <input type="checkbox"/> ILTA | <input type="checkbox"/> SOCMA | |
| <input type="checkbox"/> ISTA | <input type="checkbox"/> TSA | |
| <input type="checkbox"/> MARAD | <input type="checkbox"/> USC | |
| <input type="checkbox"/> MITAG | <input type="checkbox"/> USMMA | |
| <input type="checkbox"/> MTMC | <input type="checkbox"/> USMSA | |

Remarks / Comments: _____

Reviewed and presented

Date _____

Subcommittee Chair _____

☐ Accepted: ☐ Return for revision

CTAC Chairman _____

**Chemical Transportation Advisory Council
(CTAC)**

Project: Outreach

Acronyms and agency/organizations names and addresses that could be part of a target audience for a outreach effort of a CTAC task project

A

AAPA AMERICAN ASSOCIATION of PORT AUTHORITIES
 101 Duke Street
 Alexandria, VA 22314-3589
 (703) 684-5700
 (703) 684-6321 (fax)
 Email: info@aapa.ports.org

ABS AMERICAN BUREAU OF SHIPPING
 ABS Plaza
 16855 Northchase Drive
 Houston, TX 77060
 (281) 877-5800
 (281) 877-5803 (fax)
 Email: abs-worldhq@eagle.org

ACC AMERICAN CHEMISTRY COUNCIL [see CCC]
 1300 Wilson Blvd
 Arlington, VA 22209
 (703) 741-5000
 (703) 741-6000 (fax)

ACOPS ADVISORY COMMITTEE OF POLLUTION OF THE SEA
 11 Dartmouth Street
 London
 SW1H9BN
 England
 44 (0)20 7799 3033

AMC AMERICAN MARITIME CONGRESS
 1300 Eye Street, N.W.
 Suite 250 West
 Washington, DC 20005
 (202) 842-4900
 (202) 842-3492 (fax)

API AMERICAN PETROLEUM INSTITUTE
 1220 L street, Northwest
 Washington, DC 20005-4070
 (202) 682-8482
 (202) 682-8051 (fax)

ASBA ASSOCIATION OF SHIP BROKERS AND AGENTS
 510 Sylvan Avenue
 Englewood Cliffs, NJ 07632
 (201) 569-2882
 (201) 569-9082 (fax)
 Email: asbs@asba.org

AWO AMERICAN WATERWAYS OPERATORS
801 North Quincy Street
Suite 200
Arlington, VA 22203
(703) 841-9300
(703) 841-0389 (fax)

C

CCA CHEMICAL CARRIERS ASSOCIATION
15 Heather Lane
Southboro, MA 01772
(508) 460-6143
(508) 460-5080 fax

CCC CHLORINE CHEMISTRY COUNCIL [see ACC]
1300 Wilson Blvd
Arlington, VA 22209
(703) 741-5000

CGA COMPRESSED GAS ASSOCIATION
4221 Walney Road - 5th Floor
Chantilly, VA 20151-2923
(703) 788-2700
(703) 961-1831 (fax)
Email: cga@cganet.com

CI CHLORINE INSTITUTE
2001 L Street, NW
Suite 506
Washington, DC 20036
(202) 775-2790
(202) 223-7225 (fax)

CLM COUNCIL OF LOGISTICS MANAGEMENT
2805 Butterfield Road - Suite 200
Oak Brook, IL 60523
(603) 574-0985
(603) 574-0989 fax
Email: clmadmin@clml.org

COCC CONFERENCES OF OCEAN COMMON CARRIERS

CPDA CHEMICAL PRODUCERS AND DISTRIBUTORS ASSOCIATION

CSA CHEMICAL SHIPPER'S ASSOCIATION [see SOCMA]
1850 M Street, NW
Suite 700
Washington, DC 20036-5810
(202) 721-4157
Email: ljones@chemshippers.com

CSMA CHEMICAL SPECIALTIES MANUFACTURERS ASSO [WASD, DC]

D

DGAC Dangerous Goods Advisory Council
 1101 Vermont Avenue, NW
 Suite 301
 Washington, DC 20005
 (202) 289-4550
 (202) 289-4074 (fax)

E

EPA ENVIRONMENTAL PROTECTION AGENCY (U.S.)

F

FMA FEDERAL MARITIME ADMINISTRATION [WASH, D.C.]

FMC FEDERAL MARITIME COMMISSION [WASH, D.C.]

I

IACS

IAPH INTERNATIONAL ASSOCIATION OF PORTS AND HARBORS

IANVOCC INTERNATIONAL ASSOCIATION OF NVOCCs [(708) 697-3788]

ICC INTERNATIONAL COMMERCE CLUB

ICHCA INTERNATIONAL CARGO HANDLING COORDINATION ASSOCIATION

ICS INTERNATIONAL CHAMBERS OF SHIPPING

ILTA INDEPENDENT LIQUID TERMINALS ASSOCIATION
 INLAND LIQUID TERMINAL ASSOCIATION

INTERTANKO INTERNATIONAL ASSOCIATION OF INDEPENDENT TANKER OWNERS

IPTA

IRPT INLAND RIVERS, PORTS AND TERMINALS, INC.

ISTA INTERNATIONAL SAFE TRANSIT ASSN [(312) 645-0083]

L

LNGC LIQUEFIED NATURAL GAS CARRIERS

M

MACOSH MARITIME ADVISORY COMMITTEE FOR OCCUPATIONAL SAFETY AND HEALTH [OSHA]

MARAD MARITIME ADMINISTRATION, U.S.

MCS MARITIME SAFETY COMMITTEE [IMO]

MERPAC MERCHANT MARINE PERSONNEL ADVISORY COMMITTEE (USCG)

MLA MARITIME LAW ASSOCIATION

MSA MARINE SAFETY OFFICE (USCG VARIOUS)

MTMC MILITARY TARIFFIC MANAGEMENT COMMAND

N

NACD NATIONAL ASSOCIATION OF CHEMICAL DISTRIBUTORS
1560 Wilson Blvd
Suite 1250
Arlington, VA 22209
(703) 527-6223
(703) 527-7747 (fax)
Email: Publicaffairs@nacd.com

NALA NORTH AMERICAN LOGISTICS ASSOCIATION
P.O. Box 988
Fort Wayne, IN 46801-0988
(260) 429-2511
(260) 429-2817 fax

NAVSAC NAVIGATION SAFETY ADVISORY COUNCIL [USCG]

NCB NATIONAL CARGO BUREAU, INC.
 17 Battery Place - Suite 1232
 New York, New York 10004-1207
 (212) 785-8300
 (212) 785-8333 fax

NFPA NATIONAL FIRE PROTECTION ASSOCIATION
 1 Batterymarch Park
 Quincy, MA 02269-9101
 (617) 770-3000
 (617) 770-0700 fax

NITL NATIONAL INDUSTRIAL TRANSPORTATION LEAGUE
 1700 N. Moore Street
 Suite 1900
 Arlington, VA 22209
 (703) 524-5011
 (703) 524- 5017 fax

NMC NATIONAL MARITIME CENTER [USCG -Marine Safety Newsletter]
 4200 Wilson Blvd
 Suite 630
 Arlington, VA 22203-1804

NOSAC NATIONAL OFFSHORE SAFETY ADVISORY COMMITTEE (USCG)

NPGA NATIONAL PROPANE GAS ASSOCIATION
 1150 17th Street, NW
 Suite 310
 Washington, DC 20036
 (202) 466-7200
 (202) 466-7205 fax

NPRA NATIONAL PETROCHEMICALS & REFINERS ASSOCIATION
 NATIONAL PETROLUEM REFINERS ASSOCIATION
 1899 L Street, NW -Suite 1000
 Washington, DC 20036
 (202) 457-0480

NRC NATIONAL RESPONSE CENTER

NSCC NATIONAL SECURITY CARGO COUNCIL
 3 Church Circle - Suite 292
 Annapolis, MD 21401-1933
 (410) 956-0941
 (410) 956-0679 fax

NVOCC NON VESSEL OCEAN COMMON CARRIER

O

OCCC OCEAN COMMON CARRIER COALITION

OCIMF OIL COMPANIES INTERNATIONAL MARINE FORUM
27 Queen Anne's Gate
London SW1H9BU
England
44 (0) 20 7654 1200
44 (0) 20 7654 1205 fax
Email: enquiries@ocimf.com

OMS OFFICE OF MARINE SAFETY [USCG]

P

PMAA PETROLEUM MARKETERS ASSOC OF AMERICA
1901 N. Fort Myer drive
Suite 1200
Arlington, VA 22209-1604
(703) 351-8000
(703) 351-9160 fax
Email: info@pmaa.org

PSA PARCEL SHIPPERS ASSOCIATION
1211 Connecticut Avenue, NW
Washington, DC 20036-2701
(202) 296-3690
(202) 296-0343 fax
Email: psa@parcelshippers.org

S

SCAA SPILL CONTROL ASSOCIATION OF AMERICA
615 Griswold - 7th Floor
Ford Building
Detroit, MI 48226
(313) 962-8255
(313) 962-2937 fax

SCC SHIPPING COORDINATING COMMITTEE [US DEPT of STATE]

SGOMSEC SCIENTIFIC GROUP ON METHODOLOGIES FOR THE SAFETY OF
CHEMICALS (IPCS/SCOPE)

SHC U.S. SHIPPING COORDINATING COMMITTEE [USCG]

SIGTTO SOCIETY OF INTERNATIONAL GAS TANKER & TERMINAL OPERATORS LTD

SNAME SOCIETY OF NAVAL ARCHITECTS AND MARINE ENGINEERS

SOCMA SYNTHETIC ORGANIC CHEMICAL MANUFACTURERS ASSOCIATION [see CSA]
1850 M Street, NW
Suite 700
Washington, DC 20036-5810
(202) 721-4100
(202) 296-8120 (fax)

SOCF

T

TSA TRANSPORTATION SECURITY ADMINISTRATION
400 Seventh Street, SW
Washington, DC 20590
(866) 289-9673

U

USC U.S. CHAMBER OF SHIPPING

USMMA U.S. MERCHANT MARINE ACADEMY

USMSA UNITED STATES MARINE SAFETY ASSOCIATION

USPHS U.S. PUBLIC HEALTH SERVICE

US TAG U.S. TECHNICAL ADVISORY GROUP [USCG DOC]

V

VOHMA VESSEL OWNERS HAZARDOUS MATERIALS ASSOCIATION
1118 Bay Road
Lake George, NY 12845
(518) 761-0263
(518) 792-7781 fax
Email: mail@vohma.com

W

WCO

WORLD CUSTOMS ORGANIZATION